



INTEGRA

**The following companies, their holdings and business partners duly acknowledge this Code of Conduct:**

INTEGRA Holding

INTEGRA Immobilien

INTEGRA Metering

INTEGRA Biosciences

Aquametro Oil & Marine

SIGNAL

SITEK

INTEGRA Engineering India

**At Integra, we recognise that preserving high legal, ethical and moral standards is paramount for our success.**

Our goal is not only to comply with local and international laws and regulations, but also to conduct **ourselves according to the highest levels of integrity.**

The purpose of this Code of Conduct is to outline the general standards of business conduct and behaviours expected from Integra employees, as well Integra's business partners.



- › Respect
- › Loyalty
- › Honesty
- › Recognition
- › Solidarity
- › Trust
- › Reliability
- › Teamwork



- › Joy
- › Meaning / Purpose
- › Common Goals
- › Commitment



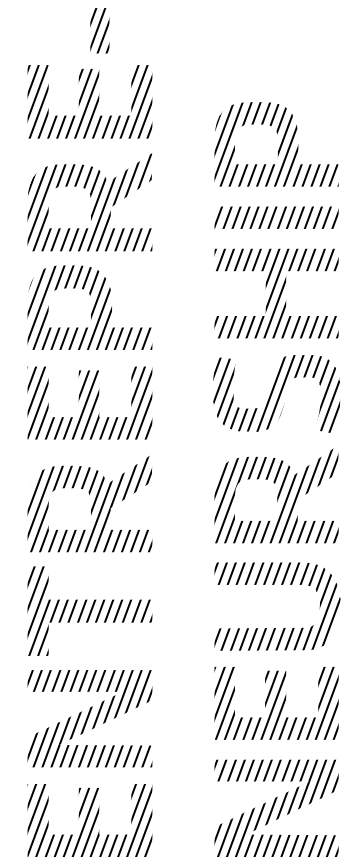
- › Quality
- › Success
- › Continuous Improvement



- › Creativity
- › Smart Solutions
- › Innovation
- › Openness



- › Courage
- › Agility
- › Responsibility
- › Risk Awareness
- › Leadership
- › Humility



YOU  
NEED  
IT

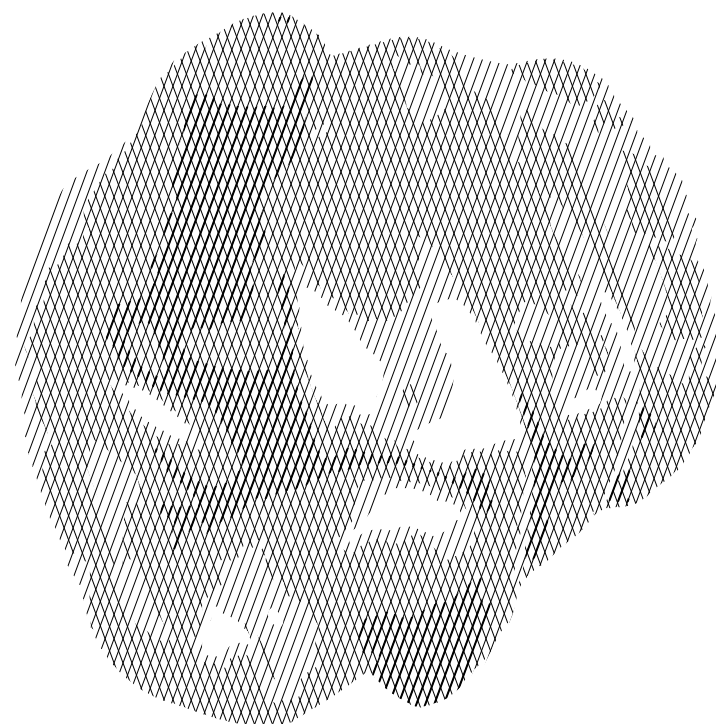
### Whom does the Code of Conduct apply to?

The personal integrity of each and every Integra group employee makes a difference and is the basis for preserving high legal, ethical and moral standards.

This Code of Conduct applies to all Integra employees. It is the personal responsibility of each Integra employee to comply with this Code of Conduct when dealing with internal and external stakeholders as well as third parties.

The standards of business conduct and behaviour defined in this Code of Conduct are also required of Integra's business partners.

The group management of each Integra company is responsible for communicating the Code of Conduct to their employees and business partners. It is also their responsibility to ensure that the Code of Conduct is understood and adhered to.



ARE YOU  
SURE?

### Asking questions and raising concerns

The Code of Conduct cannot provide answers to all questions. Integra employees are encouraged to seek assistance from their line managers/supervisors or from Human Resources if questions arise.

If you encounter a situation that appears to violate the Code of Conduct, you have the duty to inform your line manager/supervisor or Human Resources. If your line manager / supervisor or Human Resources does not appropriately address your concern, or if you simply prefer to contact us directly, the following email address can be used:

**[info@integra.ch](mailto:info@integra.ch)**

Integra does not tolerate any retaliation against employees who have raised a concern in good faith. Likewise, Integra does not tolerate false reports or the abuse of the possibility to raise concerns. Reports of violations against the Code of Conduct will be treated with confidentiality to the extent possible. Examples of situations in which may not be kept confidential include legal requirements to share the information, legal action, investigations, false reports and disciplinary proceedings.

**We are fully committed to the Code of Conduct and thank you for helping to maintain the highest level of integrity.**

## Going beyond compliance with laws and regulations

Compliance with applicable laws and regulations is expected from all Integra companies, all Integra employees and all of Integra's business partners. However, Integra goes beyond complying with laws and regulations by applying its own standards. These standards are the foundation of our business practices and, as such, Integra calls for its employees to conduct themselves with the highest level of integrity.

- › We follow all applicable laws and regulations.
- › We comply with this Code of Conduct.
- › We adhere to relevant Best Practices and rules of professional conduct.
- › We act with the highest level of integrity.
- › We maintain high levels of ethical and moral standards.



## Equal opportunity, non-discrimination and fair working conditions

We operate in many different countries and bring together individuals from a variety of backgrounds and cultures. Integra expects all its employees to foster a culture of respect and equal opportunity.

- › We treat others with integrity, honesty, courtesy and respect.
- › We follow all applicable wage, labour and employment laws.
- › We ensure equal employment opportunities and fair working conditions.
- › We create a working environment in which any form of harassment is unacceptable.



## Health, safety and the environment

Some of our work takes place in hazardous environments or production facilities. This requires special health and safety measures. We take every reasonable precaution to prevent injuries, occupational illnesses or health issues. In addition to these health aspects, every integra employee has the responsibility to reduce Integra's environmental footprint.

- › We follow all applicable health and safety laws and regulations and meet all relevant standards for hygiene, health and safety.
- › We continuously strive to improve safety performance by eliminating and reducing risks or by preventing the consequences of risks.
- › We use proper protective equipment and gear.
- › We comply with environmental laws and regulations.
- › We continuously improve Integra's environmental performance by reducing our environmental footprint.



## Asset protection

Integra's assets are of the utmost importance to our business activities, even if an item is of modest value. Therefore, all employees are expected to protect Integra's assets from misuse and fraud.

- › We handle Integra's assets with care.
- › We do not steal, misappropriate or misuse assets or funds and prevent others from doing so.
- › We do not participating in fraudulent behaviour.





## Data protection and confidentiality

Integra respects and protects the personal data of clients, employees, and third parties. Integra expects the confidentiality and integrity of its business, technical, and financial information to be maintained.

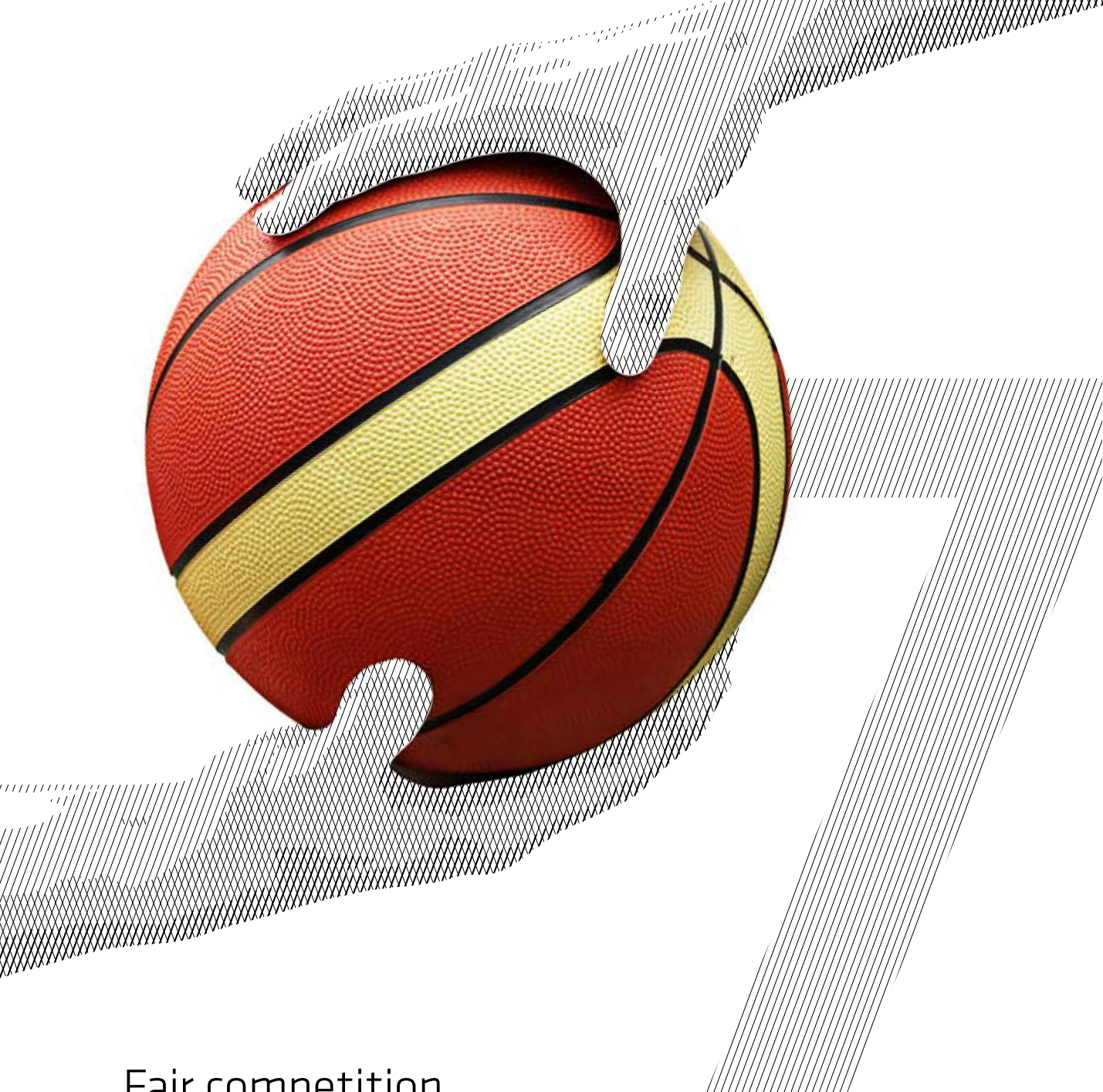
- › We operate under the assumption that company data or information is confidential unless it is marked as public.
- › We act in accordance with applicable data protection laws and regulations.
- › We handle personal data of clients, employees and third parties responsibly.
- › We collect and process personal data only for legitimate purposes.
- › We protect personal data from unauthorised disclosure.
- › We share confidential information on a need-to-know basis.
- › We provide confidential information only for business purposes.
- › We protect business, technical, and financial information about Integra.

## Conflicts of interest

Conflicts of interest occur when an employee's personal interests interfere with the interests of Integra. In such a situation, personal interests must not influence decisions made on behalf of Integra.

- › We act honestly and in the best interest of Integra.
- › We avoid actual and potential situations in which there is a conflict between our personal interest and that of Integra.
- › We refrain from competing with Integra.
- › We do not use our position within Integra for personal benefit (or the benefit of associates or relatives).





## Fair competition

Integra respects fair competition and conducts its business in compliance with applicable competition and antitrust laws.

- › We do not reach agreements or participate in discussions with competitors on aligning competitive behaviour, such as price fixing, market sharing and market manipulation.
- › We ensure that participating in informal gatherings, conferences or other meetings does not breach any applicable competition and antitrust laws.
- › We do not abuse a market-dominant position.
- › We do not (formally or informally) agree on resale prices with customers.

## Trade compliance

The export of our products and services to certain countries or markets may be restricted. Integra expects its employees and business partners to follow all applicable trade compliance, as well as import and export laws and regulations.

- › We ensure that items are only exported to and imported from countries that are not subject to trade restrictions, sanctions and embargos.
- › We know the final destination of our export (this also applies to exports through intermediaries).
- › We check names against applicable sanctions lists and document our work.



